

MATINECOCK ROUNDTABLE GUIDELINES

Time of meeting:

Meeting will have a gathering time of 7:15 pm.

Splits will take place from 7:30 pm to 8 pm. Pledge and Oath and Law will be done on each side.

Key 3 will start at 8:10 and run until 8:20 pm. Some announcements may be done at this time if time allows.

Joint Session is from 8:20 to 8:50 pm. Speakers should plan on a 20 minute presentation with 10 minutes for Q&A. Any additional announcements will follow. Meeting closing done.

Fellowship until 9 pm.

Announcements:

All announcements must be sent to the ADC for RT **prior** to the RT meeting.

They should be no longer than 2 minutes.