Attention all Scoutmasters:

As we all continue to deal and acclimate to this new norm in life and Scouts BSA, the Council Advancement Committee would like to give some guidance on how Life Scouts who are approaching their 18th birthdays may apply for a time extension for the Eagle Scout Rank.

National has granted all local councils the authority, until September 30, 2020, to grant time extensions for Eagle as long as the following criteria is met:

1. The Scout must already be a Life Scout.
2. The delays in the Scout achieving Eagle must be in direct response to the COVID-19 outbreak.
3. The Scout must be in the process of completing their Eagle requirements.
4. The Scout must be approaching their 18th birthday or have recently turned 18.

If you have Scouts that fit this criteria, then they can apply for a time extension for Eagle. Please read the following procedures outlined below.

1. The Eagle candidate or his parents must submit a written request for a time extension for Eagle outlining the disruptions the COVID-19 outbreak has caused in their process. These letters, or emails must be sent to your District Advancement Chair:
   - Benjamin Tallmadge District – Brian Bindert: brian@bindert.net
   - Matinecock District – David Hunt: CoachHunt@EagleCoach.org
   - Sagtikos District – Tony Dimino: agdimino@optonline.net
   - Trailblazer District – Pete Scavo: pscavo@netscape.net
2. The letter request should include all of the following information:
   a. The Scout’s name and troop
   b. The Eagle Project beneficiary and a brief description of the project
   c. The date the project was approved by the District Rep (in the Eagle workbook Proposal section)
   d. It will be important to describe the Scout’s status on the five Eagle Rank Requirements. It should list his or her:
      i. Date of Birth
      ii. Status of the Letters of Recommendation
      iii. Status of Merit Badges earned (the 21 Merit Badges including the 13 Eagle Required badges)
      iv. The position of responsibility and dates of performance
      v. Status of the Eagle Project itself
   e. It will be important to state the specific reason that the COVID-19 disruption is preventing completion of the project / rank requirements.
3. The District Advancement Chairs will examine the request and share with the Council Advancement Committee to complete a determination.
4. If the Scout is granted an extension it can only be, as per National, for 3 months past the Scouts 18th birthday.
5. If an extension is granted the Scout must submit, within 1 week of turning 18 years of age, an adult application and certificate of Youth Protection Training completion to council to complete the extension. The council registrar will not activate the extension until this is in hand.

Scouts should never stop working on requirements while the process is in motion for a time extension. Extensions for longer than 3 months will need National approval, instead of Council, in the same manner listed above.

Please contact your District Advancement Chair if you have any questions or need further assistance.

Sincerely,

The Suffolk County Council Advancement Committee

Jim Micheels, Chairman